Kindly accept my sincere apologies for the delay in replying to your e-mail, which was due to my family’s problems.

I'd like to send you the official copy of your offer letter with my signature. Please find it in attachment.

Thanks in advance

# Key : Job Acceptance Letter

As we discussed on the phone, I am very pleased to accept the position of **Associate Software Engineer**. Thank you for the opportunity. I am eager to make a positive contribution to the company and to work with everyone on the Harvey Nash Vietnam.

As we discussed, my starting salary will be $390 and health and life insurance benefits will be provided after 90 days of employment.

I look forward to starting employment on **25th Nov 2013** . If there is any additional information or paperwork you need prior to then, please let me know.

P/S: I send you my Curriculum Vitae as the attachment file.

**9:00 AM on Wednesday, 2017 11th Jan.**

* KMS Recruitment Team

2:00 PM on Thursday, 05th of January, 2017)

Dear Ms. Lien,

Thank you very much for replying to my application. I so like to meet you at 1:30 pm on Tuesday, 17th of Dec, 2013.

I'll come on time and I'll call you when I arrive.

If there is any additional information or paperwork you need prior to then, please let me know.

Have a nice day!

As we discussed on the phone, I so like to to meet you at **8:30 am on** **Friday, 2017 20th Jan**.

I'll come on time and I'll call you when I arrive.

If there is any additional information or paperwork you need prior to then, please let me know.

Have a nice day!

I’m looking forward to hear from you.

Dear Ms. Lien,

Thank you very much for replying to my application. I so like to meet you at 9:00 am on Tuesday, 17th of Dec, 2013.

Dear Ms.Uyên,

Trươc tiên em rất cám ơn vì đã trả lời mail ứng tuyển của em.

Em rất vui được gặp chị lúc **4:00 PM ngày 10/01/2016 tại địa chỉ: Tầng 10, Tòa nhà NIKKO, 374-374B Võ Văn Tần, Phường 5, Quận 3, HCM.**

Nếu có cần bất cứ thông tin nào hay giấy tờ liên quan trước khi tới thì vui lòng cho em biết.

Chúc chị một ngày làm việc tốt!